**Parent Council Meeting**

Thursday 16nd March 2023

People present: Elaine Masterson(Zach)/ /Susan Gordon (Kelsey), Christina Rpobertson ( Caleb and Jason) Allison MacLeod ( Acting HT), Craig Milne ( DHT)

Apologies: Sahridela Hasan (Areen)

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| Minutes of previous meeting | Action |
| Welcome and any new members | Gillian Vance joined this time.  |
| Matters Arising:Roles discussed and possibly identified:* Chair (To chair meetings and guide the PC to achieve its aims))
* Treasurer (to keep a good record of all money related matters)
* Secretary (to handle communications, minutes?)
 | Discussed the different roles of the parent council. * Gillian happy to be the chair and all agreed. Gillina will set agenda and chair the meetings.
* Susan happy to be the treasurer and liaise with Margaqret from the office re money transactions.
* Gillian and Elaine to work together re communications ( secretary role).
* Christina happy to be vice chair.

All chatted about helping each other as new to everyone.  |
| Communication: Whats app group and or Facebook group discussed | * GV will set up Hollybrook P.T.A G-Mail & Facebook Accounts for members.
* EM Will set up a What’s App Group
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| School loss and remembrance ideas/ updates. | * CM Has been Awarded a grant for outdoor’s.
* Garden space possibly bench where pupils can go and read, plaque
* Scan code/ member of staff will help pupil’s leave message of a memory they have.
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| PC Identity: Hoodies, T-shirt, cap? | * Parent Council Landyards
* Badges with their picture or visitors badges with the strong logo (Jacks)
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| Events this term | * Coffee morning – set up table selling books that have been donated to the school via staff n parents.
* Uniform swap facility .
* Disco
* Discussed parent groups in school. ( eg of finance advice and possibly Govan law centre to parents night.
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| Dates and regularity of meetings? | * Every six weeks if needed.
* PVG needed?
* Next meeting 25th April @1.30pm
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| Transport Changes  | * AM Discussed letter detailing transport changes which will be implemented Aug this year starting with new S1 Pupils. May eventually effect others G.C.C may contact parents at a later date .
* Struggling getting Escorts for pupils
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| Email address link to council for Audit of accounts and check down load of budget.  |  |
| Parent / clubs resources: emails ( Sense, GDA) |  |
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